



Client Query Form

Client name:

Location/address:

Email# Contact#

Working type: ☐ Interior ☐ Building ☐ landscape **Nature:** ☐ Office ☐ Residence ☐ Exhibit
☐ Restaurant ☐ Commercial
☐ Healthcare ☐ Others

Working area: ☐ Floor ☐ Ceiling ☐ Wall ☐ Landscape ☐ Furniture ☐ Firefighting
☐ Security ☐ Lighting ☐ A/C ☐ Acoustic ☐ Others

Total area: Sft, Excluding:

Mode of agreement: ☐ Only design ☐ Design + supervision ☐ Turnkey

Mode of payment:

Both the parties have agreed on the amount of taka _____ per sft as design fee.

The estimated design fees will be/-tk (Approx.)

- Our design fee ranges from 100 taka to 400 taka per square foot for building, interior, and landscape areas individually. In case an area necessitates both interior and building design, the charges for both fields will be combined.

Payment schedule:

1. 50% of the total amount with work order.
2. 40% of the total amount after handover the 3d views.
3. 10% of the total amount after handover the design part.

Time schedule:

- The time line for this new project will officially start after receiving the work order.
- Validity of this agreement – 24 months after official start. (12 months for design and 12 months for top supervision.)
- Due to Covid19 pandemic extra time may be needed.

Additional notes:

- Any changes required by the client after approval, will be consider as additional work for which Creative Cube will be entitled to additional fees.
- Any delay from the client's side (e.g., communicating final decisions, frequent changes or payment delays) may result in delay/extension in the timeline of the design process.
- Upon suspension, deferment or termination of the project, the consultant shall be paid in full all outstanding fees and disbursements.
- Creative Cube shall only provide hard copy and images of the required design.

CRM signature

Client signature